

Activities usually carried out by the club. Home Training Sessions take place at Oxford Ice Rink.

1. General
2. Training Sessions
3. Matches
4. Town vs. Gown
5. Varsity
6. Traveling to Away Matches
7. Social events
8. Tours

HAZARD	CONTROL MEASURES IN PLACE	RISK FACTOR	FURTHER CONTROL MEASURES
GENERAL	15 minute safety briefing at the beginning of Michaelmas term. Discuss Risk Assessment and Code of Conduct, safe equipment etc and pass on the 'duty of care' to all members. Ensure all players fill out a Club Registration Form, including medical details such as allergies to medication.		This is the responsibility of the President and it is mandatory that new players attend. Best achieved with each team individually before or during the first training session of the season. Medical details are to be kept with the team at all training and matches, in case of an emergency.
1. Poor Ice Condition.	Do not play if condition is dangerous. Consult with ice rink Management before going onto the ice.	Medium	
2. Poor Lighting.	Do not play if lighting is unsatisfactory. Consult with ice rink Management before going onto the ice.	Medium	
3. General facility issues.	Refer faults/defects to the ice rink Manager. Ensure all rink lights are on and working before going onto the ice. Report any defects to the ice rink staff Management. Ensure rink gates are secured before starting.	Medium High	Responsibility of coaches to check

4. Fire in the Ice Rink.	In the event of a fire follow instructions of the rink staff. OUIHC members should be clear as to the evacuation routes and this must be covered in the Safety Briefing by the President at the start of Michaelmas Term.	Low	
5. Poor Quality Coaching.	Ensure all coaches are EIHA qualified and registered (IIHF in the case of internationally qualified coaches). All OUIHC coaches must provide proof of qualifications and insurance to the ASO at the start of Michaelmas Term.	Low	
6. Insurance.	Ensure all players are insured with the EIHA by registration before going onto the ice. One uninsured player invalidates all insurance.	High	The responsibility for registration lies with the secretary of each team.
7. Inappropriate equipment.	Warn players that they must wear full equipment as defined by the EIHA in order to play. Lack of full equipment invalidates insurance for all players and thus must be enforced. OUIHC will provide good condition and fitting equipment for new players from team kit where possible, and encourage them to purchase their own as soon as possible.	High	Only qualified and registered coaches may wear anything other than full equipment whilst pucks are on the ice. Enforce this.
8. Inexperience, lack of knowledge of the rules of the game.	Education of new players as to the rules of the game by adequately qualified coaches. Veteran players to ensure that equipment fits rookies properly before they go onto the ice. Check that new players understand the rules and are properly kitted up.	Medium	
9. Jewelry worn by players	Insist all jewelry is taped over or removed.	Low	
10. Hair getting in players' faces	Ensure players with long hair tie it back or wear headbands.	Low	
11. Not warming up and cooling down properly	Warm up before training and matches, and cool down afterwards (e.g. stretches, jogging, etc...)	Medium	Ensure that the rink has a qualified first aider on site (they are required to do so) if there are no First Aid qualified club members present.

<u>INJURIES DURING PLAY:</u>	As indicated in 'General', all players are to complete a medical form when joining the team, including relevant medical histories, allergies and person to contact. Coaches to always have these to hand. Ensure at least one (and ideally several) of the players receive first aid training.		Ensure transportation to hospital is available if necessary. The procedure for all accidents at the Ice Rink is: <ul style="list-style-type: none"> • Report the accident/injury to the nearest member of the ice rink staff. • Ice Rink staff to provide First Aid and/or contact the Emergency Services. • An Accident Report form is completed by the Ice Rink Staff.
Medical emergencies	Carry Sportfed's Emergency Incident Procedures card at all club events <input type="checkbox"/> If Emergency Services or hospital visit involved <ol style="list-style-type: none"> 1. Call 999 as required 2. Alert Oxford University Security Services (24/7) 01865 289999 3. Alert Sports Federation 01865 241335 / 07899 846878 For other accidents <ol style="list-style-type: none"> 1. Contact Area Safety Officer 01865 248597 / 07796 008775 2. Director of Sport 01865 245869 / 07973 322402 Complete accident report form, return to Sportfed	Medium	
Exhaustion	Either provide team water bottles, or insist all players bring water bottles to play and to drink regularly. Advice of coach/player themselves if player unfit to continue. Follow procedure for accidents/injury (as above)	Medium	
General sporting injury i.e. pulled hamstring, cuts and bruises (always possible due to the physical nature of the game).	Correct warm up, availability of first aid, correct equipment worn. Follow procedure for accidents/injury (as above)	Medium	

Neck and back injuries (dangerous play).	Ensure everyone is aware of what constitutes dangerous play and firmly discourage it. Do not move those with potential 'Spinal injuries' until they are checked by the Emergency Services. Follow procedure for accidents/injury (as above)	Medium	
Broken bones.	Insist that players not "play through" potential broken bones but have them examined. Follow procedure for accidents/injury (as above)	Medium	
Deep cuts (e.g. from a skate). Very unlikely.	Availability of first aid. Follow procedure for accidents/injury (As above). Ensure the rink first aider is present before going onto the ice.	Medium	
Concussion.	Re-enforce players' awareness of others on the ice. Follow procedure for accidents/injury (As above). Ensure helmets are in good condition, fit properly and are secured.	Medium	
Leaving the rink late at night.	Encourage players not to walk home alone. Make sure players have the number for the safety bus if unconfident of walking home.	Low	
<u>MATCHES (risks similar to training, controlled by qualified referee acting under EIHA guidelines)</u>			
1. All aspects of training safety apply to match safety.	Ensure all players are properly kitted up, insured and registered before they are allowed to play.	Medium	Full equipment is 'mandatory' for insurance to be valid, ensure players know this.
2. Dangerous play.	Ensure referee is a qualified and registered EIHA referee and is aware of the specific BUIHA guidelines regarding major penalties.	High	
3. Goals	Ensure goals are not too secure and will move if struck hard by a player. Consult with the Ice Rink Management if this is not the case.	Medium	

<u>TOWN VS GOWN (risks similar to training and matches)</u>	Liaise with town team before match		
1. Large number of spectators	Make sure spectators are aware of fire safety regulations.	Medium	
2. Dangerous play due to intensity of Town vs Gown rivalry.	Insist that players do not fight and do not rise to any underhand play.	Medium	Forfeit game if the captain believes it has become uncontrollable.
<u>VARSIITY (risks as per training, matches and Town vs Gown)</u>			
<u>TRAVELLING TO AWAY MATCHES</u>	Fill out trip registration form before going on away matches. Deliver it to Iffley Road.		All trip registration forms are to be sent a day before weekday or weekend fixtures to the ASO. For trips out of the UK – trip registration forms are required one month ahead of the trip and these should be submitted to the ASO.
1. Accident in a minibus driven by a student.	Not exceeding seating limit, making sure driver has not consumed alcohol prior to driving, advising passengers to wear seatbelts, ensure driver is properly qualified, ensure vehicle is suitable before departure. Driver must comply with Road Traffic Law. Insist on seatbelts being worn, not distracting driver whilst s/he is driving, not obstructing gangways with bags.	Medium	Contact the relevant breakdown recovery group and the opposition team. If the club has a major accident and/or incident which involves the member going to Hospital or the Emergency Services being called then the club have the chance to contact the University Security Services Emergency Line on (01865) 289999 who will offer advice and assistance. Security Services will contact the Press Office, the college(s) of the injured person(s) and the key personnel within the Sports Department who can help.
2. Breakdown.	Ensure hired vehicle is covered before driving.	Low	Contact the opposition team in case of a revised ETA.
3. Minor problems	Navigate to nearest garage and get any problems fixed.	Low	

4. Long distance travel.	Ensure that more than two qualified drivers are available for each driving if at all possible to allow for rests and in case of injuries to the driver.	Low	
<u>SOCIAL EVENTS</u>			
1. Excessive amount of alcohol consumed		Low	Verbal warning to players about excessive alcohol consumption.
<u>TOURS (same risks mentioned above with training, matches, travel and social events)</u>	Fill out trip registration form before going on tour. Deliver it to Iffley Road.		
1. Accidents linked with transportation.	Ensure that every individual is insured, through a personal insurance scheme or through the university insurance.	Medium	Ensure that adequate medical cover is provided.
2. Injuries during training or matches.	Presence of a qualified first-aider.	Medium	